

Modoc County Board of Education  
Regular  
Adopted Minutes  
April 9, 2018

**CALL TO ORDER – ROLL CALL AND ESTABLISHMENT OF QUORUM**

Members of the Board met for a regular meeting in the conference room at the Modoc County Office of Education. The meeting was called to order at 7:00 p.m.

**Members Present**

Jim Hays  
Dixie Server  
Ben DuVal

**Members Absent**

Bucky Harris  
Sadie Camacho

**MCOE Staff Members Present**

Mike Martin  
Misti Norby  
Leslie Corder  
Gail Eppler

**Visitors Present**

**PLEDGE OF ALLEGIANCE**

**POSTING OF AGENDA**

It was noted that the agenda had been properly posted.

**PUBLIC COMMENTS**

None

**1. PRESENTATION / REPORTS**

**Misti Norby, Director of Student & Educational Services reported the following:**

Information regarding Differentiated Assistance was provided for the members of the board. Misti explained that though none of the districts in Modoc County have been identified as needing the specific support, the County Office has chosen to take a PROACTIVE vs REACTIVE approach to the matter by having collaborative coaches out in the schools and in the classrooms. It was explained that taking the proactive approach will also help prevent the districts from being identified for Differentiated Assistance. A power-point was shared with the members of the board, and information handouts were provided. Also distributed was an informational sheet showing the MCOE Supports and Services through LCAP/MTSS. (copies attached)

**Leslie Corder, Director of Fiscal Services reported the following:**

She has been working with departments regarding staffing projections for the upcoming year in preparation for the development of the 2018-19 MCOE Budget.

Leslie also explained that she had made necessary transfers of cash from the Forest Reserve Account, so as not to have an overabundance of cash in the county treasury account.

**Mike Martin reported the following:**

Brenda Duchi had been elected as the CSBA Delegate Assembly for the region.

Copies of an updated diagram showing the duties of the County Superintendent, the County Board of Education, and the joint duties of both were distributed to the members of the board for their perusal and information.

Mike reported to the members of the board that MCOE staff had had a safety meeting earlier in the day, and reviewed the county wide emergency notification system CATAPULT. It was reported that during the DRILL exercise, a message to those outside the drill was sent to law enforcement, schools, and employees, who responded accordingly. Subsequently, apologies have been provided to all concerned. Mike reported that he will be meeting with appropriate staff to determine what can be done so that this does not happen in future DRILL exercises.

**2. CONSENT AGENDA ITEMS**

- Minutes – March 12, 2018
- Temporary County Certificate

A motion was made by Ben DuVal, seconded by Dixie Server and carried that the consent agenda be approved as presented. (Ayes: Hays, DuVal, Server, Absent: Camacho, Harris)

**3. INFORMATION / NO ACTION**

**3.1 Quarterly Report of Surplus Property**

As required, a copy of the Quarterly Report of Surplus Property was included in the agenda packet for the perusal of the board. There was no action required regarding this item.

### **3.2 First Reading Board/ Superintendent Policies**

First Reading: Board / Superintendent Policies  
BP/SP 1312.3 – Uniform Complaint Procedures  
BP/SP 5022 – Student and Family Privacy Rights  
BP/SP 5145.6 – Parental Notifications  
E – Parental Notifications  
BP/SP – 6162.5 – Student Assessment  
BP/SP – 6171 – Title I Programs

It was noted that there were errors (district vs County Office) which needed to be corrected prior to the Second Reading and adoption of these documents. There was no action required for the First Reading of these policies. The policies will be placed on the agenda for the April meeting for the Second Reading and approval.

## **4. ACTION**

### **4.1 Second Reading – Approval: Board/ Superintendent Policies**

BP/SP 0420.4 – Charter Schools  
BP/SP 3100 – Budget  
BP/SP 3515.7 – Firearms on School Grounds  
BP/SP 5144 – Discipline  
BP/SP 6146.1 – High School Graduation Requirements

A motion was made by Dixie Server, seconded by Ben DuVal and carried that the above listed Board / Superintendent Policies be approved as presented. Copies of these documents will be forwarded to CSBA for inclusion in the MCOE on-line policies through GAMUT. (Ayes: Hays, DuVal, Server, Absent: Camacho, Harris)

### **4.2 Approval – Forest Reserve Allocations Apportionment**

Following explanation, a motion was made by Ben DuVal, seconded by Dixie Server and carried that approval for the allocation of the 2017-18 Forest Reserve Apportionment be approved. (Ayes: Hays, DuVal, Server, Absent: Camacho, Harris)

## **5. CORRESPONDENCE**

**5.1** Copies of the CSBA Legal Alliance Annual Report were distributed to the members of the board.

## **6. BOARD TIME**

7. **NEXT MEETING DATE** May 29, 2018 - 7:00 p.m.  
Modoc County Office of Education  
Public Hearing: LCAP / Budget 2018-19

8. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:40 p.m.

Respectfully submitted:

Mike Martin, Modoc County Superintendent of Schools  
Ex-Officio Secretary to the Board.

Approved:

President, Modoc County Board of Education